

Bachelor Of Business Administration

Eligibility for Admission

The Candidate should have passed Class 12/HSC or equivalent examination with 40% marks and English should be one of the subjects.

Admission Procedure

Application for admission shall be made in the prescribed form which can be had from the college office on payment of Rs 150/- (Rupees one hundred and fifty) in person and Rs 200/- (Rupees Two Hundred) through post. Filled in application form should be registered within 10 days from the date of publication of results of Higher Secondary Examinations. Selection of students for admission will be made on the merit basis. Selected students will receive an intimation card.

Every application should be accompanied with recent stamp size photograph and attested photocopies of the following:

- I. Higher Secondary Mark Sheet or its equivalent for admission to degree courses.
- II. Transfer Certificate from the Principal of the School last attended.

Selected candidates should deposit following certificates to the college which will be returned only after the completion of the course.

- I. Original Higher Secondary Mark Sheet with 3 xerox copies for U.G Students.

II. Transfer Certificate and conduct certificate from the Principal of the School last attended.

One xerox copy of community certificate issued by a competent authority in the case of BC/MBC/DNC/SC/ST.

Differently abled students should produce medical proof for the same with one xerox copy. (Students are instructed to keep sufficient xerox copies of the certificates before presenting the original certificates to the office).

Conditions for Discontinuing the Course

In case any candidate wants to discontinue the course at any stage after admission, no refund will be given and the candidate is expected to pay the balance fee for the entire semester.